

SAMPLE OF POSSIBLE INCOME AND EXPENSES

PROFIT & LOSS			
REVENUES:			
COST OF GOODS SOLD:			
EXPENSES:			
	ACCOUNTING		
	ADVERTISING		
	AUTO EXPENSE (MILES)		
	BANK CHARGES		
	COMPUTER		
	CONTRACT LABOR		
	DUES & SUBSCRIPTIONS		
	EDUCATION		
	INSURANCE		
	INTEREST		
	INTERNET		
	LEGAL & PROFESSIONAL		
	MEALS		
	MERCHANT BANKCARD FEES		
	OFFICE EXPENSE		
	POSTAGE		
	PRINTING		
	RENT		
	REPAIRS		
	SALARIES		
	SUPPLIES		
	TAXES		
	TELEPHONE		
	TRAVEL		
	UNIFORMS		
	UTILITIES		
TOTAL EXPENSES:			
PROFIT OR (LOSS):			
MILES:			
OFFICE SPACE: (Sq Footage of office and home)			
	HOME INSURANCE		
	REPAIR & MAINTENANCE		
	UTILITIES		

BUSINESS BANK ACCOUNT:

BUSINESS STRUCTURE:

LLC
 SCORP
 SOLE PROPRIETOR OR SINGLE LLC

Tax Due Date

March 15
 March 15
 April 15

SAMPLE PROVIDED COURTESY OF:

DAVE JONES ACCOUNTING SERVICES
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 OREM, UT 84057
 801-360-0793
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